



corferias®

Generadores de
Oportunidades y Progreso

BIOSECURITY GUIDE FOR EXHIBITORS

GS-AN-2094
Version 2



INTRODUCTION

Dear exhibitor, the following is a basic biosafety guide for the proper development of your participation in our trade shows and events. From Corferias, we invite you to have in mind the points that we expose here, to develop an event that meets all the conditions to guarantee a safe experience.

In everyone's care, there we are!



EXHIBITOR'S RESPONSIBILITIES AT TRADE SHOWS AND EVENTS



Comply with the measures established by Corferias regarding to Biosafety.



Have a Biosafety Protocol **defined for your company** (individual and legal entity).



Wear the **face mask** permanently and appropriately.



Allow the temperature to be taken when entering the fairground and follow the instructions received from the Corferias Security personnel.



Carry out the hand washing protocol with a minimum frequency of **every 3 hours with a minimum duration of 20 to 30 seconds**.



Have at your stand **glycerinated alcohol minimum of 60% , disposable towels and face masks**.



Comply with the cleaning and disinfection protocols established in your stand, guaranteeing frequencies, products, processes, among others, always prioritizing the surfaces with closer contact.



Determine and sign in a visible place the capacity of your stand and ensure compliance with the **minimum distance of 2 meters between each person**, including both workers and visitors.



Provide its employees with PPI and Biosafety **according to the level of contact and ensure the proper use of them**, as well as their cleaning and disinfection.



Inform the logistics staff of the Trade Show or Event in case of presenting symptoms such as **respiratory distress, flu, temperature greater than or equal to 38 °C**, among others, for the pertinent purposes.



Have **suitable containers** for handling and waste management.



Try to use **debit and credit card** for the sale of your products.



Carry out the cleaning and disinfection processes of the goods that enter the fairground and during the Trade Show / Event.



Verify that the conditions of transport of goods and assembly elements, as well as the conditions of delivery of the marketed products, **comply with the current protocols on biosecurity**.



Promote the delivery of advertising material in digital media. If were authorized, **the execution of the respective cleaning and disinfection protocol must be guaranteed**.



Comply with the guidelines for Food and Beverage consumption, where it is not allowed in the stands. For the cases in which it is necessary, the food must be packaged, and these must be cleaning and disinfecting.



Attend the socializations and / or training **(virtual or face-to-face)** on Biosafety, which are scheduled by Corferias.



ASSEMBLY COMPANIES RESPONSIBILITIES



Comply with the measures stipulated by Corferias regarding to Biosafety.



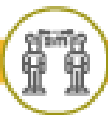
Present the **supports of the social security payment** to enter the facilities.



Always stay in the assigned area for intervention, with the number of authorized assembly people and at the schedule established.



During the assembly and disassembly process, all personnel inside the halls must carry out **the hand washing protocol with a minimum frequency of every 3 hours with a minimum duration of 20 to 30 seconds.**



Comply with the social distancing guidelines and in the case of not being able to comply due to the nature of the activity (assembly), **must be used PPI and biosecurity** to carry out the activities.



Verify that the transport conditions comply with current legal regulations on biosecurity.



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We invite you to consult the **Corferias Biosafety Protocol**, which is available on the following web pages:

www.corferias.com and www.agora-bogota.com